



**MINUTES of the
CIOCAN ANNUAL GENERAL MEETING
Thursday, October 28, 2021
12:30 EDT**

ATTENDEES:		
Sylvain Perras	Gary Davenport	Omid Hamed
Shaun Guthrie	Todd Kennedy	Ashish Patel
Philippe Johnston	Man Doan	Catherine Boivie
Rita Lazar-Tippe	Kyoko Kobayashi	Martin Kyle
Jim Williams	Steve Delaney	Syed Akbar
Ron Murch	Michael Gladstone	Jories Timmers
Neil Frechette	Renato Vanin	Antoine Haroun
John Schutte	Fred Cooke	Doug Howell
Steve Robinson	Gerry Papararo	Silviu Hinta
Vince Boundy	Humza Teherany	
Nick Howald	Brian Kuhn	Non-Members
Alex Buhler	Raj Perumal	Tracy Blyth
Dianne Lapierre	Yasemin Sezer	Alison Toscano
Kin Lee-Yow	Roland Woo	Cailea Shin
Brian Roberts	Kyle Schiele	Lee Rennick
Raj Thukral	Thusi Hettigama	Betty Wong
Carlos Tobar	Peter Holowka	
Robert Weisman	Derek Cullen	

Philippe Johnston called the meeting to order at 12:32 pm.

Proper notice having been given and a quorum being present, Philippe Johnston, President, called the Annual General Meeting of the CIO Association of Canada to order.

Philippe Johnston confirmed that official notice of this meeting was delivered to all members via the CIOCAN member e-letter on August 26th, 2021 and continued with a weekly reminder, and that we are in compliance with the 14-day notification period required under the Societies Act. A quorum of 10 members must be present throughout the meeting. It was asked of members to please remain on the call until the AGM is adjourned.

Approval of the Agenda

The agenda for the Annual Meeting was provided electronically. There were no changes made to the agenda.

Motion: To accept the agenda as is. Philippe Johnston moved and Rita Lazar-Tippe seconded. All were in favour and none were opposed. The motion was carried.

Approval of the Minutes of the previous meeting

The Minutes of the Last Annual General Meeting held on October 20th, 2020 have been provided electronically.

Motion: Philippe Johnston moved to approve the Minutes of the last Annual General Meeting of Members held on October 20, 2020 as circulated. Gary Davenport seconded the motion, all were in favour and none were opposed. The motion was carried.

President's Report:

The CIO profession is one of the most critical in business and industry today. CIOs have responsibility to drive the digital transformation agenda through innovation, productivity and competitiveness for their respective organizations.

It has been a pleasure leading the organization over the past year as president. It's been an honor to work alongside each of you, to grow our position and influence in the Canadian marketplace. Our members are truly driving the future of business and innovation in Canada.

This past year CIOCAN continued its important strategic work to entrench the organization as a member-driven, mission-focused association. Building upon the strategic pillars, CIOCAN remained steadfast in its focus on the organization's members: the diverse professionals and business partners who inspire and shape the association every day and are integral to CIOCAN's stewardship in the sector.

This will be CIOCAN's 18th year of operation. Despite, the continued pandemic, we are happy to report that we have had a very positive year as we continue to drive member value. During this past year we have taken several major strides to build a stronger foundation for the future.

In May, the CIOCAN Board of Directors came together virtually, to focus on CIOCAN's long-term strategy. We wanted to ensure our member value proposition continues to be in line with what our members want and to ensure our organization is well prepared to meet that demand and indeed surpass expectations.

From that organizational review, the Board of Directors decided to make two strategic changes.

1. Reduce the size of the board to ensure we are as nimble as we can be to continue to deliver value to members
2. Hire a full time Executive Director to ensure we continue to grow as an organization.

Our board is now 15 members and our new Executive Director begins next week on November 1st.

Lee Rennick joins CIOCAN as our newly appointed Executive Director. Lee is a senior leader with experience in management, strategy, financial planning, sponsorship, communications, digital transformation, marketing, and communications. She is joining CIOCAN from Six Trends a global digital agency where she was Global Marketing Officer. Lee has worked with a variety of clients in her leadership role at Six Trends and looks forward to using her skills to grow CIOCAN's profile in Canada and abroad. She has also held senior roles at Proudfoot Consulting, Gilda's Club, Pathways to Education and Ontario College of Art and Design.

Welcome Lee.

I would like to thank Tracy Blyth, who has been our part-time Executive Director over the past 6 years. CIOCAN has hit many milestones during Tracy's tenure and it has been a pleasure working with her. Tracy will continue with us until December, to ensure a seamless transition.

Our association is rooted in regional chapters across the country and the fundamental peer connections they provide. As well, we continue to provide valuable education and networking opportunities to our CISO members via the CISO Division.

The key to our success continues to be our Chapters and Division who work hard on your behalf to ensure you receive excellent value for your investment. Initiatives that help you expand your knowledge and network are of paramount importance to CIOCAN. Chapters developed programming throughout the year on key topics relevant to our CIO community. These topics often start as conversations, as the issues tackled are not "one and done."

During this past year, we welcomed new Chapter Presidents for Edmonton, Montreal and the CISO Division. Welcome to Roland Woo, Edmonton President, Sylvain Perras, Montreal President and Martin Kyle, CISO Division President. They join a long list of outstanding CIOCAN volunteers and we look forward to working together to achieve great things.

I would like to thank outgoing Edmonton Chapter President Jason Sichkaryk, outgoing Montreal Chapter President, Stephane Lamoureux, and outgoing CISO Division President Steve Biswanger, for their service over the years. Your valuable contributions helped move our association forward.

As well, we have five Board members stepping down this year. Thank you to Alizabeth Calder, Steve Delaney, Andrew Dillane, Steve Heck and Nim Nadarahaj. Each of you has contributed to CIOCAN's success in a major way.

The success of CIOCAN can be attributed to one thing... the generous contributions of more than 80 plus volunteer board members at both the National and Chapter levels. These individuals donate their time, their energy, and their passion to something they strongly believe in: helping their fellow CIOs with day-to-day challenges in their organizations and playing a role building the future of the CIO profession in Canada. Thank you to all of our volunteers for your dedication and commitment!

Congratulations to the 2021 CIOCAN IMPACT Award Winners, Jories Timmers, Andrew Dillane, Yves Boucher, Ron Murch, Catherine Mendonsa, Kyoko Kobayashi, Andrew Masterson and Hilary Sinclair. CIOCAN has amazing members and volunteers and this program is a wonderful way to provide them with the proper recognition. We are currently accepting nominations for the 2022 Impact Awards. Check the CIOCAN website for details.

In March CIOCAN presented A Fireside Chat with Satya Nadella, CEO of Microsoft. This was an exceptional event and we are continuing our Fireside Chat series with Blackberry CEO John Chen. You will want to register for the November 22nd event.

We delivered the CIO Peer Forum using a new virtual platform. Once again, due to the generosity of our sponsors, all CIOCAN members were able to attend the CIO Peer Forum at no

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cost. Having access to stellar education is one of the strategic pillars of CIOCAN and we knocked this one out of the park.....again. Registration is open for the 2022 CIO Peer Forum, to be held virtually in April and May 2022.

Our key focus areas continue to be on Membership Engagement and Membership Growth and we've also continued to push ourselves to grow – in our knowledge of what's important to our community and in the ways we can better support our profession's ability to succeed. It is my pleasure to announce that CIOCAN has reached 450 members which is a milestone for our association! Our value proposition is strong and our members continue to benefit from connecting with each other as demonstrated by our increasing member numbers, retention rate, event participation and sponsorship engagement.

I am setting an ambitious goal today of growing our membership by another 100 over the next year. The growth in Digital across all industries has and continues to enable new opportunities for Snr IM/IT Business leaders in organizations. We can be that voice that enables our profession to thrive and be leaders for our organizations.

Finally, if there is one insight that really stands out for me, it's just how time constrained – and ambitious – CIOs are.

On this note, I'd be remiss not to acknowledge the dedication and patience of Tracy Blyth, our Executive Director, and the operations team at FSEL in supporting us, keeping us focused and keeping us on a forward track as a community.

We are grateful for your support and engagement in 2021 and are truly energized about what we will achieve together in 2022.

My message to members is to GET INVOLVED. Based on personal experience, I can advise that those members that who get more actively involved in the Association do, in fact, derive even more value from that membership.

By getting engaged with CIOCAN you will:

1. **Boost your performance as a leader in IT**
2. **Connect and get inspired** – expand your network
3. **Advance your career** with education, networking and recognition
4. **Make an impact** by sharing your experience with the world.

Thank you.

Are there any questions?

Financial Report:

Rita Lazar-Tippe presented the Treasurers Report for the fiscal year ending June 30, 2021.

As per our practice, the CIO Association of Canada (CIOCAN) 2020-21 fiscal year, which ended June 30th, 2021 underwent an audit, in accordance with Canadian accounting standards for not-for-profit organizations. We are happy to confirm, as per the auditors, the financial statements

presented fairly, in all material respects, the financial position of CIOCAN as of June 30, 2021. The year ended with combined net assets of \$ 287,069 and a net surplus of \$63,554.

During the 2020-21 fiscal, CIOCAN continued to experience the same disruption that most associations faced due to the COVID-19 pandemic.

Your Board of Directors and staff, scrutinized the financial position of the association and projected outcomes to ensure the viability of CIOCAN.

As well, CIOCAN executed on the following key initiatives during the 2020 – 21 fiscal year:

- Delivered a member program focused on leadership and technology challenges.
- Maximized sponsorship opportunities to continue delivering member value.
- Delivered a successful virtual CIO Peer Forum, while achieving 95% of the sponsorship revenue target.
- Waived event registration fees for members, which also included the Peer Forum conference.
- Continued the consistent review of the financial statements, which were distributed, and reviewed on a 45-day cycle by the CIOCAN Treasurer, and Board of Directors. Therefore, provided visibility of the financial position, and ensured oversight of the financial health of CIOCAN.
- Continued to evolve the accuracy of forecasting and budgeting for all portfolios.
- Leveraged the applicable COVID-19 government relief programs.
- As per the CIOCAN strategic plan, we continue to fund investments that focus on delivering member value, growth, and development, while ensuring appropriate governance, and controls are adhered to.

Are there any questions regarding the financial statements?

Motion: Rita Lazar-Tippe moved that the audited financial statements for the fiscal year ending June 30, 2022 be approved as presented. Kyle Schiele seconded the motion. All were in favour. None were opposed. All were in favour. None were opposed. The motion was carried.

Motion: Rita Lazar-Tippe moved the accounting firm Kriens LaRose, LLP, Chartered Accountants be confirmed to complete the financial audit for the fiscal year ending June 30, 2022. Shaun Guthrie seconded the motion. All were in favour. None were opposed. The motion was carried.

Report from the Nominating Committee:

The Board of Directors has endorsed the slate of candidates for election, or re-election to the Board. After a general call for National Board applicants this past February, the Nominating Committee assessed all applicants and worked to place the suitable applicants on either a Chapter Board or the National Board. As a result, the 2021-22 CIO Association of Canada Board of Directors is elected by acclamation. The directors are to hold office until the conclusion of the next Annual General Meeting of the Association in the fall of 2022.

I would like to now introduce the full slate for the National Board for the 2021/2022 term:

- Philippe Johnston, National President

- Humza Teherany, Immediate Past National President
- Shaun Guthrie, Director of Membership
- Rita Lazar-Tippe, Treasurer, Director of Sponsorship
- Gary Davenport, Director at Large
- Catherine Chick, Director of Programs
- Derek Cullen, Director of Partnerships
- Helen Knight, President of Calgary Chapter
- Martin Kyle, President of the CISO Division
- Jonathan Landon, President of Toronto Chapter
- Dianne Lapierre, President of Vancouver Chapter
- Sylvain Perras, President of Montreal Chapter
- Raj Perumal, President of Manitoba Chapter
- Rachel Porteous, President of Ottawa Chapter
- Roland Woo, President of Edmonton Chapter

Please join me in welcoming your new CIOCAN Board of Directors for the year 2021-2022.

In addition to the official board positions, this year we will also be supported by Committee Chairs who, who will be leading important portfolios for the association, in marketing, thought leadership, technology, Peer Knowledge Exchange and the CIO Peer Forum. These committee chairs will work directly with the Executive Director and team to advance these portfolios and may from time to time attend board meetings to present the status of their portfolios. I would like to thank Andrew Morgan, Kyoko Kobayashi, Shari Wallace, Silviu Hinta and Miguel Kanafany for chairing these committees.

As well, the CIOCAN Board of Directors has appointed a Vice-President. We are happy to welcome Shaun Guthrie in the role of Vice-President. Shaun has been on the CIOCAN Board of Directors for several years, first as the Edmonton Chapter President and most recently as the Director of Membership. We are excited to have Shaun in this strategic Board position.

Thank you.

Other Business:

There was no other business to be discussed.

Termination of Meeting:

There being no further business Philippe Johnston thanked everyone for attending the meeting and terminated the meeting at 12:54 pm EST. Philippe Johnston moved and Shaun Guthrie seconded that the 2021 Annual General Meeting be terminated, all were favour, motion passed.