

CIO ASSOCIATION OF CANADA

FINANCIAL STATEMENTS

JUNE 30, 2019

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INDEPENDENT AUDITORS' REPORT

To the Members of the
CIO Association of Canada

Report on the Audit of the Financial Statements

Opinion

We have audited the accompanying financial statements of CIO Association of Canada, which comprise the statement of financial position as at June 30, 2019, and the statements of operations and changes in net assets and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of CIO Association of Canada as at June 30, 2019, and the results of its operations and its cash flows for the year then ended, in accordance with Canadian accounting standards for not-for-profit organizations.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of CIO Association of Canada in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

INDEPENDENT AUDITORS' REPORT (Continued)

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Association's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Association or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Association's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

INDEPENDENT AUDITORS' REPORT (Continued)

- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Association's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Association's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Association to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

KRIENS~LAROSE, LLP



**Chartered Professional Accountants
Licensed Public Accountants**

Toronto, Canada
September 9, 2019

CIO ASSOCIATION OF CANADA
STATEMENT OF FINANCIAL POSITION
AS AT JUNE 30, 2019

	2019	2018
	\$	\$
ASSETS		
CURRENT		
Cash (Note 2)	208,261	247,959
Investments (Note 3)	106,273	104,496
Accounts receivable	4,643	8,028
HST receivable	9,903	13,590
Prepaid expenses	4,312	4,429
	333,392	378,502
LIABILITIES		
CURRENT		
Accounts payable and accrued liabilities	16,538	7,863
Deferred revenue (Note 4)	150,569	148,864
	167,107	156,727
NET ASSETS		
Unrestricted Net Assets	166,285	221,775
	333,392	378,502

APPROVED ON BEHALF OF THE BOARD OF DIRECTORS:

_____, Director

_____, Director

STATEMENT OF OPERATIONS AND CHANGES IN NET ASSETS

FOR THE YEAR ENDED JUNE 30, 2019

	2019	2018
	\$	\$
REVENUES		
Membership fees	271,214	273,772
Sponsorship	196,120	175,500
Registration	47,035	70,382
Other revenue	14,643	10,878
Interest	2,267	1,555
	531,279	532,087
EXPENSES		
Events	201,838	213,256
General and administrative	207,271	149,064
Management consulting	61,557	59,764
Special projects	39,455	29,878
Interest and bank charges	14,879	13,093
Grants, scholarships and other support	13,701	8,000
Technology	10,924	18,129
Travel, meetings and entertainment	9,799	8,237
Governance	9,643	5,750
Professional fees	8,565	6,690
Advertising and promotion	3,625	10,146
Insurance	2,866	809
Telephone	723	912
Office supplies	718	79
Postage and delivery	564	996
License and dues	541	896
Donations	100	-
Partnerships	-	160
	586,769	525,859
(DEFICIENCY) EXCESS OF REVENUES OVER EXPENSES FOR THE YEAR	(55,490)	6,228
NET ASSETS, BEGINNING OF YEAR	221,775	215,547
NET ASSETS, END OF YEAR	166,285	221,775

	2019	2018
	\$	\$
CASH WAS PROVIDED BY (USED IN):		
CASH FLOWS FROM OPERATING ACTIVITIES		
Cash receipts from membership fees	272,919	296,726
Cash receipts from registration fees	47,035	70,382
Cash receipts from sponsorship	199,505	173,745
Cash receipts from other income	14,643	10,878
Interest received	2,267	1,555
Cash paid to suppliers	(574,290)	(538,021)
	(37,921)	15,265
CASH FLOWS FROM INVESTING ACTIVITIES		
(Purchase) of guaranteed investment certificates	(1,777)	(1,304)
Change in cash	(39,698)	13,961
Cash, beginning of year	247,959	233,998
Cash, end of year	208,261	247,959

PURPOSE OF THE ORGANIZATION

The CIO Association of Canada ("CIOCAN") is a not-for-profit community of CIO's and IT leaders whose mission is to facilitate networking, sharing of best practices and executive development, and to collaborate on issues facing CIO's and IT Executives.

CIOCAN provides members with an exchange forum for best IT leadership strategies and practices to enhance business results and ensures CIO's are represented at key industry and government decision tables.

The Association is a not-for-profit entity under the Income Tax Act (Canada) and as such, is exempt from the payment of income taxes under section 149(1)(l) of the Income Tax Act (Canada).

1. SIGNIFICANT ACCOUNTING POLICIES

The financial statements were prepared in accordance with Canadian accounting standards for not-for-profit organizations in Part III of the CPA Handbook and include the following significant accounting policies:

Financial Instruments

The Association initially measures its financial assets and financial liabilities at fair value. The Association subsequently measures all its financial assets and financial liabilities at amortized cost. Changes in fair value are recognized in the statement of operations.

Financial assets measured at amortized cost include cash and accounts receivable.
Financial liabilities measured at amortized cost include accounts payable.

Cash and Cash Equivalents

Cash and cash equivalents consist of cash on hand and fixed income investments with maturities of less than 90 days.

Prepaid Expenses

Prepaid expenses are recorded for goods and services to be received in the next fiscal year, which were paid for in the current fiscal year.

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

Revenue Recognition

The Association uses the deferral method of accounting for contributions. Restricted contributions are recognized as revenue in the year in which the related expenses are incurred. Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

Membership fees are recognized as revenue when invoiced. Membership fees received in advance of the year of membership are deferred to the year of membership.

All other revenues, with the exception of interest, are recognized as revenue when the service or event takes place.

Interest is recognized as revenue when received.

Donated Property and Services

During the year, voluntary services were provided. Because these services are not normally purchased by the Association and because of the difficulty of determining their fair value, donated services are not recognized in these statements.

Use of Estimates

The preparation of financial statements in accordance with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the reporting date and the reported amounts of revenues and expenses for the reporting period. Actual results could differ from these estimates. These estimates are reviewed periodically and adjustments are made, as appropriate, in the statement of operations in the year they become known.

2. CASH

Cash is summarized as follows:

	2019	2018
	\$	\$
Canadian \$ bank account	208,060	236,834
US \$ bank account	153	8,466
Exchange on US \$ bank account	48	2,659
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	208,261	247,959
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3. INVESTMENTS

Investments are summarized as follows:

	2019	2018
	\$	\$
Variable rate GIC, 2.2%, maturing November 28, 2019	52,246	-
Bonus rate GIC, 2.2%, maturing June 29, 2020	54,027	-
Flexible GIC, 0.9%, maturing December 28, 2018	-	51,402
Escalating GIC, 1.8%, maturing June 29, 2019	-	53,094
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	106,273	104,496
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4. DEFERRED REVENUE

Deferred revenue consists of the following:

	2019	2018
	\$	\$
Membership fees	147,444	135,114
IDC Program 2017-2018	250	2,000
IDC Program 2018-2019	2,125	2,500
SAP Program	750	9,250
	150,569	148,864

5. COMMITMENTS

The Association is committed to renewal agreements for Executive Director and management services for the next 2 consecutive fiscal years ending in the 2021 fiscal year.

6. FINANCIAL INSTRUMENTS

The Association is exposed to various risks through its financial instruments. The following presents the Association's risk exposure and concentration as at June 30, 2019.

Credit Risk

Credit risk is the risk that one party to a financial instrument will fail to discharge an obligation and cause the other party to incur a financial loss. The Association's credit risk would occur with their accounts receivable. Actual exposure to credit losses has been minimal in prior years. The allowance for doubtful accounts is \$nil (2018: \$nil).

Liquidity Risk

Liquidity risk is the risk the Association will encounter difficulties in meeting obligations associated with financial liabilities. The Association is exposed to this risk mainly in respect of its accounts payable. The Association expects to meet these obligations as they come due by generating sufficient cash flow from operations, and from unrestricted net assets.

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6. FINANCIAL INSTRUMENTS (Continued)

Market Risk

Market risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market prices. Market risk comprises three types of risks: currency risk, interest rate risk and other price risk.

Currency Risk

Currency risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in foreign exchange rates. The Association does not have a significant foreign currency risk.

Interest Rate Risk

Interest rate risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market interest rates. The Association has a low interest rate risk.

Other Price Risk

Other price risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market prices (other than those arising from interest rate risk or currency risk), whether those changes are caused by factors specific to the individual financial instrument or its issuer, or factors affecting all similar financial instruments traded in the market. The Association is not exposed to other price risk.